

**OFFICE OF THE DEVELOPMENT COMMISSIONER  
NOIDA SPECIAL ECONOMIC ZONE  
MINISTRY OF COMMERCE & INDUSTRY  
GOVT. OF INDIA**

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Development Commissioner

Dear Colleague,

I have sent an email to you on dated 30.07.2015. In response to this email, I have received encouraging response from many EOUs/SEZs. As stated in earlier e-mail, I have decided to have a fix schedule of UACs, which have been hosted on the website and 07 UACs have been held since then as per the schedule. As stated in the mail, the minutes of 07 UACs held so far, since my joining, have been finalised, hosted on the website and communications issued electronically within 72 hours. 14 numbers of Swachh Bharat Logo have been installed in the NSEZ and many other SEZs have also installed Swachh Bharat Logo and sent photographs. I am awaiting for photographs from the EOUs as well.

2. In the meantime as you are aware that in the FTP 2015-20, the benefit of Merchandise Exports from India Scheme (MEIS) & Service Exports from India Scheme (SEIS) have been extended to the SEZs & EOUs. This has been done after lot of efforts. Now DGFT has issued Public Notice No.30 dt. 26.08.2015 which provide as follows :

**(A) Para 3.06 Jurisdictional RA/RA Concerned**

(b) Importer Exporter Code(IEC) holders having units in SEZs/EOUs shall apply to the concerned Development Commissioner of Special Economic Zones (SEZs) given in appendix 1A for availing benefit under Merchandise Exports from India Scheme (MEIS) and Service Exports from India Scheme (SEIS) provided in FTP 2015-2020.

(c) In case of IEC holders that have units in SEZ/EOUs as well as in DTA, such IEC holders, for availing benefits under MEIS and SEIS provided in FTP 2015-20, shall file their applications as under: -

(i) DTA units shall apply to concerned Regional Authority(RA), DGFT as given in Appendix 1A;

(ii) SEZ/EOU units shall apply to concerned Development Commissioner (DC), SEZ as given in Appendix 1A.

**(B) Para 3.08 Port of Registration of Scrips**

SEZs being non-EDI Ports, the scrip shall be registered at the SEZ port and in case the scrip holder intends to use the scrip for import from another port, the concerned DC shall issue 'Telegraphic Release Advice (TRA).

3. MEIS details (Products, Countries, Rates) are provided in DGFT. Public Notice No.2 dated 01.04.2015 & SEIS details (Services eligible, Rate) are available in DGFT PN No.3 dated 01.04.2015. These PNs are available on DGFT website [dgft.gov.in](http://dgft.gov.in).

4. Policy & Procedures relating to MEIS & SEIS is given in Chapter 3 of the FTP and Chapter 3 of the Handbook of Procedures. Specific attention is drawn to Paragraph 3.14(a) of Handbook of Procedures which provides as follows :

Export shipments filed under all categories of the Shipping Bills would need the following declaration on the Shipping Bills in order to be eligible for claiming rewards under MEIS:

**"We intend to claim rewards under Merchandise Exports From India Scheme (MEIS)".**

5. Accordingly, the necessary arrangements will be made for issuing MEIS/SEIS scrip from the Office of the Development Commissioner, NSEZ. We have held discussions with National Informatic Centre(NIC) of the DGFT. They have agreed that they will install software for issuing of scrip in the Development Commissioner Office so that SEZ units/EOUs can make application to the Office of DC, NSEZ. We are also writing to the DGFT for providing these scrips to our office. We will make all the necessary arrangements in this respect at the earliest and inform to you about the same.

With best wishes.

Yours sincerely,  
Dr. L.B. Singhal